

Section 1A – Please complete

Please complete this form using black ink and block capital letters. All forms need to be signed and dated by the authorised signatory. Please note any forms that have not been signed will need to be validated by contacting the authorised signatory and could cause delay to the upgrades of your cardholder accounts.

Company Name

Company **onecard** account number (this can be found on your **onecard** statements)

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IMPORTANT – PLEASE COMPLETE DETAILS BELOW

Section 1B

Authorisation by the Business

I, the authorised signatory give permission for the cardholders in Section 2 to be upgraded from Standard **onecard** to **onecard** Gold.

Signed for and on behalf of the business

Authorised signatory

Full name of authorised signatory

Date of signature

Please complete this form and return to: Freepost RRJJ-LLXG-KXGG, The Royal Bank of Scotland plc, Commercial Cards Division, Cards Customer Services, PO Box 5747, Southend-on-Sea SS1 9AJ or fax to 01702 370310. All faxes will be validated with a phone call from Cards Customer Services, to the authorised signatory to confirm the request for upgrade to onecard Gold.

